

## NOTICE OF MEETING

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# Joint Informal meeting of the Alexandra Park & Palace Statutory Advisory Committee and the Alexandra Palace and Park Consultative Committee

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(Alexandra Park & Palace Advisory Committee established by Statute in 1985)

To: The Members of the Advisory Committee (Statutory) and the Consultative Committee

David McNulty - Head of Local Democracy  
and Member Services  
5<sup>th</sup> Floor, River Park House  
225 High Road, Wood Green  
London, N22 8HQ

Contact: Felicity Parker, Principal Committee  
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10 June 2013

Dear Member,

The **JOINT INFORMAL MEETING OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE** will take place on **TUESDAY, 18TH JUNE, 2013** commencing on the rise of the Consultative Committee in The Transmitter Hall, **ALEXANDRA PALACE, PALACE WAY, WOOD GREEN, LONDON N22 7AY** to consider the business set out in the Agenda detailed below.

Yours sincerely

Felicity Parker  
Clerk to the Committee

## **AGENDA**

### **1. ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2013/14 (PAGES 1 - 2)**

The outgoing Chair will ask Members of the Committee for any nominations. These nominations must be seconded by another Member of the Committee. If more than one nomination is received, then a vote will be taken.

### **2. ELECTION OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2013/14**

The outgoing Chair will ask Members of the Committee for any nominations. These nominations must be seconded by another Member of the Committee. If more than one nomination is received, then a vote will be taken.

### **3. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **4. DECLARATIONS OF INTEREST**

Members of the Committee are invited to disclose any interest they may have in any of the items appearing on this agenda.

### **5. MINUTES AND MATTERS ARISING (PAGES 3 - 14)**

- i) To approve the minutes of the Joint Informal Meeting of the Statutory Advisory Committee and Consultative Committee held on 13 May 2013.
- ii) To note the minutes of the Statutory Advisory Committee meeting held on 13 May 2013.

### **6. REPORT OF THE CHIEF EXECUTIVE, ALEXANDRA PALACE (PAGES 15 - 22)**

To receive the report of the Chief Executive – Alexandra Palace and Park – advising the Committees' on:

- Alexandra Palace regeneration project progress report
- Events report, including 150<sup>th</sup> anniversary event update and Red Bull event
- Car parking review project report
- Governance – appointment of new Board member (advisory)

### **7. REPORT OF THE PARK MANAGER (PAGES 23 - 24)**

To receive the report of the Park Manager – Alexandra Palace and Park – updating the Committees' on various events in the Park and the 150<sup>th</sup> Anniversary projects.

### **8. PROPOSAL FOR COMMERCIAL FIREWORKS DISPLAY - NOVEMBER 2013 (PAGES 25 - 32)**

To receive the report of the Chief Executive - Alexandra Palace and Park - seeking the Committees' views on the prospect of bringing back a public firework display in Alexandra Park, in November 2013, on a self-financing commercial basis.

**9. ITEMS RAISED BY INTERESTED GROUPS**

**10. NON-VOTING BOARD MEMBERS FEEDBACK**

**11. ANY OTHER BUSINESS OR URGENT BUSINESS**

**12. DATES OF FUTURE MEETINGS**

To note the dates of future meetings:

10 October 2013

28 January 2014

**Advisory Committee Nominated Members of:**

Alexandra Residents' Association	: Ms J. Hutchinson
Bounds Green and District Residents Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Heathcote
Palace Gates Residents' Association	: Mr K. Stanfield
Palace View Residents Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck
1 Vacancy	

**Advisory Committee Appointed Members:**

Alexandra Ward	:	Councillor Beacham
Bounds Green Ward	:	Councillor Demirci
Fortis Green Ward	:	Councillor Newton
Hornsey Ward	:	Councillor Gorrie
Muswell Hill Ward	:	Councillor Jenks
Noel Park Ward	:	Councillor Gibson
Council-wide Member	:	Councillor Griffith
Council-wide Member	:	Councillor Dogus

**Consultative Committee Nominated Members:**

Alexandra Palace Amateur Ice Skating Club	Mr M Tarpey
Alexandra Palace Allotments Association	Ms E Regan
Alexandra Palace Angling Association	Mr K Pestell
Alexandra Palace Organ Appeal	Mr R Tucker
Alexandra Palace Television Group	Mr J Thompson

Alexandra Residents' Association  
Alexandra Palace Garden Centre  
Alexandra Park and Palace Conservation Area  
Advisory Committee  
Bounds Green and District Residents' Association  
CUFOS  
Friends of Alexandra Park  
Friends of the Alexandra Palace Theatre  
Hornsey Historical Society  
Muswell Hill and Fortis Green Association  
Muswell Hill Metro Group  
New River Action Group  
Palace View Residents' Association  
Vitrine Ltd - The Lakeside Café  
Warner Estate Residents' Association

Ms C Hayter  
Mr C Campbell-Preston

Mr C. Marr  
Mr K Ranson  
Mr J Smith  
Mr G Hutchinson  
Mr N Willmott  
Mr J O'Callaghan  
Ms D Feeney  
Mr J Boshier  
Ms R Macdonald  
Ms V Paley  
Mr A Yener  
Prof. R Hudson

**Appointed Members:**

Councillor Cooke  
Councillor Christophides  
Councillor Egan  
Councillor Hare  
Councillor Scott  
Councillor Stewart  
Councillor Williams

**Also to:**

Chief Executive  
Trust's Solicitor  
Director of Corporate Resources  
Head of Legal Services

**Nominations Process**

At the meeting on 18 June 2013, Members will be asked to elect Chairs and Vice-Chairs for the Statutory Advisory Committee, Consultative Committee and the Joint SAC/CC meetings.

Members of the Consultative Committee will also be asked to appoint 3 non-voting representatives to serve on the Alexandra Palace and Park Board.

What will happen?

For each of the bodies the following process will need to be followed –

The outgoing Chair will ask for any nominations. These nominations must be seconded by another Member of the Committee. If more than one nomination is received, then a vote will be taken.

This process is then repeated for the Vice-Chair.

Members are asked to give thoughts to nominations for Chairs and Vice-Chairs. Advanced nominations can be made by email to [felicity.parker@haringey.gov.uk](mailto:felicity.parker@haringey.gov.uk), but these nominations will need to be seconded at the meeting.

18 June 2013

19.30 – SAC

The outgoing Chair of the SAC will open the meeting, and follow the process for electing the Chair and Vice-Chair. This meeting then adjourns for –

CC

The outgoing Chair of the CC will open the meeting and follow the process for electing the Chair and Vice-Chair. Members of the Consultative Committee are also asked to approve the applications for membership of the CC, and also to appoint 3 non-voting representatives to serve on the Alexandra Palace and Park Board. Once the business on the agenda has been completed, this meeting then closes, and then –

Joint SAC/CC

The outgoing Chair of the CC will open the meeting and follow the process for electing the Chair and Vice-Chair. The meeting then takes place as normal, following the items on the agenda, with the SAC meeting running concurrently.

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**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE  
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK  
CONSULTATIVE COMMITTEE**

**MONDAY, 13 MAY 2013**

PRESENT: \* denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

**Advisory Committee Nominated Members of:**

Alexandra Residents' Association	: Ms J. Hutchinson
Bounds Green and District Residents Association	: *Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Heathcote
Palace Gates Residents' Association	: Mr K. Stanfield
Palace View Residents Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck
1 Vacancy	

**Advisory Committee Appointed Members:**

Alexandra Ward	:	*Councillor Beacham
Bounds Green Ward	:	*Councillor Christophides
Fortis Green Ward	:	Councillor Erskine
Hornsey Ward	:	*Councillor Gorrie
Muswell Hill Ward	:	Councillor Jenks
Noel Park Ward	:	*Councillor Gibson
Council-wide Member	:	Councillor Griffith
Council-wide Member	:	*Councillor Dogus

**Consultative Committee Nominated Members:**

Alexandra Palace Amateur Ice Skating Club	*Mr M. Tarpey
Alexandra Palace Allotments Association	Ms E. Regan
Alexandra Palace Angling Association	*Mr K. Pestell
Alexandra Palace Organ Appeal	Mr R. Tucker
Alexandra Palace Television Group	Mr J. Thompson
Alexandra Residents' Association	Ms C. Hayter
Alexandra Palace Garden Centre	*Mr C. Campbell-Preston
Alexandra Park and Palace Conservation Area Advisory Committee	Mr C. Marr
Bounds Green and District Residents' Association	*Mr K. Ranson
CUFOS	*Mr J. Smith
Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	Mr N. Willmott
Hornsey Historical Society	Mr J. O'Callaghan
Muswell Hill and Fortis Green Association	Ms D Feeney
Muswell Hill Metro Group	*Mr J. Boshier
New River Action Group	Miss R. Macdonald
Palace View Residents' Association	Ms V. Paley
Vitrine Ltd - The Lakeside Café	*Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

**Consultative Committee Appointed Members:**

Councillor Cooke  
\*Councillor Demirci  
Councillor Hare

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STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK  
CONSULTATIVE COMMITTEE  
MONDAY, 13 MAY 2013**

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\*Councillor Peacock  
Councillor Scott  
\*Councillor Stewart  
\*Councillor Williams

**Also attending**

Duncan Wilson – Chief Executive – Alexandra Palace  
Mark Evison – Park Manager, Alexandra Palace  
Felicity Parker – Clerk to the Committee (LB Haringey)  
Emma Dagnes – Alexandra Palace

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<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>
<b>APSC109.</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were received from Ken Ranson, Denise Feeney, Councillors Beacham, Christophides, Demirci, Peacock and Williams.</p> <p>Apologies for lateness were received from Councillor Scott.</p> <p>The Chair welcomed Kevin Stanfield to the meeting as the new representative of the Palace Gates Residents' Association.</p>
<b>APSC110.</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Councillor Jenks declared a personal interest as he was a member of the Warner Estate Resident's Association.</p> <p>Councillor Hare declared a personal interest as he was the Chair of the Alexandra Palace Allotments Association.</p>
<b>APSC111.</b>	<p><b>MINUTES AND MATTERS ARISING</b></p> <p>i) The minutes of the information Joint Statutory Advisory and Consultative Committees held on 15 January 2013 were approved as a correct record.</p> <p><u>Matters Arising</u></p> <p>APSC105 – Jacob O'Callaghan informed the Committees that he was minded not to raise this for discussion at this meeting but depending on further enquiries, he may want to raise this issue at a future meeting.</p> <p>ii) The minutes of the Statutory Advisory Committee meeting held on 15 January 2013 were noted.</p> <p>iii) The draft unrestricted minutes of the Alexandra Palace and Park Board held on 7 February 2013 were noted.</p>



**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE  
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK  
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MONDAY, 13 MAY 2013**

	<p><u>Matters Arising</u></p> <p>APBO270 – Councillor Jenks referred to the meeting held before the Board meeting in February and asked whether any members of the opposition had been invited (as the minute referred to ‘strong cross-party support’). Duncan Wilson advised that the minute did not mean that strong cross-party support had arisen as a result of the meeting referred to, but that there was support for the HLF bid by both parties. The meeting referred to was with HLF representatives, and the Leader of the Council and the Chief Executive had attended. No other Councillors had been invited to attend.</p> <p>APBO272 – Members asked for details of the complaints made in regard to the overnight gate closures. Mark Evison explained that most of the complaints were from people who used the gates late at night and still wanted them to be open, but none of the complaints were alarming. The gates closure was still in the trial period, and a full evaluation would be made at the end of this period.</p>
<b>APSC112.</b>	<p><b>NOMINATIONS PROCESS - 2013/14 MUNICIPAL YEAR</b></p> <p>Duncan Wilson outlined the process for nominations of Chairs and Vice-Chairs for the Committees, and the 3 non-voting representatives to the Alexandra Palace and Park Board.</p> <p>Members could provide advanced notice of nominations to the Clerk, and nominations would also be sought on the night of the meeting (18 June 2013).</p> <p>Colin Marr raised the issue of the status of the joint meetings and their ‘informal’ designation. He advised that he would like to re-visit this issue over the course of the year, and asked for any comments from Members. Jane Hutchinson commented that the SAC was a body constituted by the Act of Parliament and so any changes to that would involve a change to the Act. Nigel Willmott suggested that the change could be made by the Council, and that the joint meeting could be formally constituted, rather than changing the Act. Duncan Wilson agreed to see what legal advice had already been provided on the matter.</p> <p style="text-align: right;"><b>ACTION: Chief Executive</b></p>
<b>APSC113.</b>	<p><b>REPORT OF CHIEF EXECUTIVE, ALEXANDRA PALACE AND PARK</b></p> <p>Duncan Wilson – Chief Executive, Alexandra Palace and Park – introduced the report as set out.</p> <p>NOTED:</p> <p><u>Regeneration project</u></p> <ul style="list-style-type: none"> <li>• The HLF stage 1 bid had been successful, and £844,800 had been awarded for the development phase funding. The stage 2 bid would be in approximately 18 months – to allow for the procurement of a design team and</li> </ul>

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MONDAY, 13 MAY 2013**

about a year for the design process.

- In parallel with the HLF bid, soft market testing was being carried out in regard to regeneration elsewhere in the palace – hotel and event spaces.
- The Chairmen and members of the Committee expressed their congratulations to Duncan Wilson and the rest of his team who had been involved in the process. The Chair also commented that it was gratifying for this Committee to know that its representatives had influenced the final shape of the successful bid. Members also expressed their thanks to Councillor Pat Egan and Julie Parker (Director of Corporate Resources).
- Councillor Cooke commented that the success of the bid was testament to the leadership of Duncan Wilson and was the result of a lot of hard work of his team. The Leader of the Council had provided much support to the process.
- Duncan Wilson provided the following responses to questions:
  - The HLF decision was unanimous.
  - Donald Insall were not referenced in the Regeneration Strategy Workshop papers as they had reached the end of their current assignment – the appointment of a Surveyor to the Fabric would take on that role.
  - Restoration of the organ would be approached differently to other projects. It was more challenging to demonstrate the level of community support and involvement required, and a major project in its own right. Although it was not included in the current regeneration project, it had not been forgotten.

Red Bull event

- The Red Bull event plan was outlined in the report. The 20k attendance figure has been put to the Licensing Authority for the premises licence, although actual attendance was likely to be around 15k.
- Gordon Hutchinson raised some concerns about the plan for the day – there had been some changes in the infrastructure since he had met with officers on behalf of Friends of the Park. Duncan Wilson suggested that Gordon Hutchinson met with Mark Evison, Emma Dagnes and Red Bull to discuss the issues further and resolve them.

**ACTION: Mark Evison / Emma Dagnes**

150<sup>th</sup> event

- The report contained a lot of detail on the 150<sup>th</sup> event. Efforts had been made to include the community as much as possible.

CPZ proposals

- The purpose of including this in the report was to draw the Committee's attention to the possible implications of parking at the Palace should a CPZ be implemented. Some reservations were expressed about the existence of the bays at all, but it was accepted that if a local CPZ was implemented there would be a case for some form of parking control there. Any detailed proposals would be put to the Committees for members' views.

**RESOLVED**

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE  
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK  
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MONDAY, 13 MAY 2013**

	<p>i) That the contents of the report be noted. ii) That the design proposals as described at sections 4-7 of the report be endorsed, for consideration by the Alexandra Palace and Park Board.</p>
<p><b>APSC114.</b></p>	<p><b>PARK UPDATE</b></p> <p>Mark Evison – Park Manager, Alexandra Palace and Park – introduced the report as set out.</p> <p>NOTED:</p> <ul style="list-style-type: none"> <li>• The draft Alexandra Park Design Guide was attached as Appendix 1 of the report. This guide would help to improve quality and maintain consistency of the park furniture.</li> <li>• Mark Evison provided the following responses to questions: <ul style="list-style-type: none"> <li>- Whilst the benches could not be made vandal-proof, the use of thinner slats could help to prevent vandalism.</li> <li>- It would be possible to provide wire mesh bins for overflow when the park was particularly busy – Mark Evison agreed to look into this.</li> </ul> <p style="text-align: right;"><b>ACTION: Mark Evison</b></p> </li> <li>• Members asked whether a colour scheme had been adopted for the palace. Duncan Wilson advised that the final decision was about to be made on the shade of green paint for the colonnade. Some members expressed an interest in seeing the colour choice before the final decision was made. Duncan Wilson asked that those members contact him in the next couple of days to arrange a visit.</li> </ul> <p><b>RESOLVED to note the report.</b></p> <p><b>RESOLVED</b></p>
<p><b>APSC115.</b></p>	<p><b>DESIGN ISSUES</b></p> <p>Duncan Wilson – Chief Executive, Alexandra Palace and Park – introduced the report as set out.</p> <p>NOTED:</p> <p><u>Little Dinosaurs</u></p> <ul style="list-style-type: none"> <li>• Members of the Committee had visited the Little Dinosaurs site on 9 April 2013 to go through the proposals relating to the building and the surrounding grounds. Further details of the proposals were set out in page 53 of the report.</li> <li>• The operator of Little Dinosaurs has asked for some indication from the Committees as to whether the proposals would be supported before further design work was carried out.</li> <li>• The following comments were made by the Committee: <ul style="list-style-type: none"> <li>- There were concerns over the suggested use of artificial turf, as it may spoil the appearance of the area</li> </ul> </li> </ul>

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE  
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MONDAY, 13 MAY 2013**

- There was an advertisement board on the south west elevation of the building – it was unknown if this was authorised. Mr Jenkins (operator) explained that the sign was useful to people entering from Muswell Hill as it helped to show where the building was.
- Other issues were raised at the site visit were the bouncy castle and the sound of the compressor running.
- Duncan Wilson suggested that Mr Jenkins could work with the Palace's design team to develop a more sympathetic / appropriate sign.

Advertising consent application, Alexandra Palace

- The most common criticism of the Palace was that it was hard to find out any information at the Palace.
- Appendix 2 detailed the creative concepts and locations for Alexandra Park and Palace branding on the East, South and West façades.
- Councillor Cooke encouraged members to think of the advertisements as adding momentum to engaging with the public. The advertisements would give some history of the Palace and provide up to date information.
- Members made the following comments:
  - Whilst the idea of providing information at the Palace was a good one, careful thought needed to be given to the fascias on the South Terrace – the design should be discreet and not detrimental to the look of the Palace.
  - It would be useful to have some signage at the theatre, perhaps at location 6. Signs to the theatre inside the ice rink would also be useful.
  - There would be an improvement to the existing signage at the Palm Court entrance, however location 3 (South Terrace) needed to be treated with sensitivity.
  - It was important that events were advertised – but outside events should pay for their own advertising.
  - The advertisement boards were a good opportunity to provide information to people who were travelling past the Palace by bus.

Protection of areas adjacent to the north façade

- Duncan Wilson advised of the possible measures that may need to be taken in order to make the north façade safe. The Committees would be asked for their comments (this might be at short notice) should this work need to go ahead.

**RESOLVED**

- i) **To endorse the content of the proposals by the owner of Little Dinosaurs, taking into account the comments made by the Statutory Advisory Committee and the Consultative Committee.**
- ii) **To endorse the advertising consent application to the Alexandra Palace and Park Board, taking into account the comments made by the Statutory Advisory Committee and the Consultative Committee.**
- iii) **To endorse, in principle, the measures required to protect the areas adjacent to the north façade**

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<p><b>APSC116.</b></p>	<p><b>NON-VOTING BOARD MEMBERS FEEDBACK</b></p> <p>None.</p>
<p><b>APSC117.</b></p>	<p><b>ITEMS RAISED BY INTERESTED GROUPS</b></p> <p>There were no such items.</p>
<p><b>APSC118.</b></p>	<p><b>ANY OTHER BUSINESS OR URGENT BUSINESS</b></p> <p>Jane Hutchinson requested that all Committee Members publicise the 150<sup>th</sup> event to their members, friends and families. Mark Evison agreed to send the poster round to Members.</p> <p style="text-align: right;"><b>ACTION: Mark Evison</b></p>
<p><b>APSC119.</b></p>	<p><b>DATES OF FUTURE MEETINGS</b></p> <p>NOTED the dates of future meetings:</p> <p>Tuesday 18 June 2013 Thursday 10 October 2013 Tuesday 28 January 2014</p>

Colin Marr

Chair

Signed by the Chair .....

Date .....

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**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.  
MONDAY, 13 MAY 2013**

PRESENT: \* denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Mrs J. Hutchinson : Alexandra Residents' Association  
 Mr K. Ranson : Bounds Green and District Residents'  
 : Association  
 Mr D. Heathcote : Muswell Hill and Fortis Green  
 : Association  
 Mr K. Stanfield : Palace Gates Residents' Association  
 \*Ms L. Richardson : Palace View Residents' Association  
 Mr. D. Frith : The Rookfield Association  
 Mr. D. Liebeck : Warner Estate Residents' Association  
 VACANCY

APPOINTED MEMBERS

\*Councillor Beacham : Alexandra Ward  
 \*Councillor Christophides : Bounds Green Ward  
 Councillor Erskine : Fortis Green Ward  
 \*Councillor Gorrie : Hornsey Ward  
 Councillor J. Jenks : Muswell Hill Ward  
 \*Councillor P. Gibson : Noel Park Ward  
 Councillor E. Griffith : Council Wide appointment  
 \*Councillor Dogus : Council Wide appointment

Also in attendance:

Mr Duncan Wilson – Chief Executive – Alexandra Palace  
 Mr Mark Evison – Park Manager – Alexandra Palace  
 Miss Felicity Parker – Clerk to the Committee  
 Ms Emma Dagnes – Alexandra Palace

**MINUTE  
NO.**

**SUBJECT/DECISION**

<b>APSC89.</b>	<b>APOLOGIES FOR ABSENCE</b>  Apologies for absence were received from Ken Ranson, Councillors Beacham and Christophides.
<b>APSC90.</b>	<b>DECLARATIONS OF INTEREST</b>  Councillor Jenks declared a personal interest as he was a member of the Warner Estate Resident's Association.
<b>APSC91.</b>	<b>MINUTES AND MATTERS ARISING</b>  i) The minutes of the Statutory Advisory Committee meeting held on 15 January 2013 were approved.  ii) The minutes of the informal Joint Statutory Advisory and Consultative

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.  
MONDAY, 13 MAY 2013**

	<p>Committees held on 15 January 2013 were noted.</p> <p>iii) The draft unrestricted minutes of the Alexandra Palace and Park Board held on 7 February 2013 were noted.</p>
<b>APSC92.</b>	<p><b>REPORT OF THE CHIEF EXECUTIVE</b></p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>Members noted the offer of a meeting with interested parties in regard to the Red Bull event.</p> <p><b>RESOLVED</b></p> <p>i) That the contents of the report be noted. ii) That the design proposals as described at sections 4-7 of the report be endorsed, for consideration by the Alexandra Palace and Park Board.</p>
<b>APSC93.</b>	<p><b>PARK UPDATE</b></p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p><b>RESOLVED to note the report.</b></p>
<b>APSC94.</b>	<p><b>DESIGN ISSUES</b></p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p><u>Little Dinosaurs</u> The following comments were made by the Committee:</p> <ul style="list-style-type: none"> <li>- There were concerns over the suggested use of artificial turf, as it may spoil the appearance of the area</li> <li>- There was an advertisement board on the south west elevation of the building – it was unknown if this was authorised. Mr Jenkins (operator) explained that the sign was useful to people entering from Muswell Hill as it helped to show where the building was.</li> <li>- Other issues were raised at the site visit were the bouncy castle and the sound of the compressor running.</li> </ul> <p><u>Advertising consent application, Alexandra Palace</u> Members made the following comments:</p> <ul style="list-style-type: none"> <li>- Whilst the idea of providing information at the Palace was a good one, careful thought needed to be given to the fascias on the South Terrace – the design should be discreet and not detrimental to the look of the Palace.</li> <li>- It would be useful to have some signage at the theatre, perhaps at location 6. Signs to the theatre inside the ice rink would also be useful.</li> <li>- There would be an improvement to the existing signage at the Palm Court entrance, however location 3 (South Terrace) needed to be treated with sensitivity.</li> <li>- It was important that events were advertised – but outside events should pay</li> </ul>



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	<p>for their own advertising.</p> <p>- The advertisement boards were a good opportunity to provide information to people who were travelling past the Palace by bus.</p> <p><b>RESOLVED</b></p> <p>i) To endorse the content of the proposals by the owner of Little Dinosaurs, taking into account the comments made by the Statutory Advisory Committee and the Consultative Committee.</p> <p>ii) To endorse the advertising consent application to the Alexandra Palace and Park Board, taking into account the comments made by the Statutory Advisory Committee and the Consultative Committee.</p> <p>iii) To endorse, in principle, the measures required to protect the areas adjacent to the north façade</p>
<p><b>APSC95.</b></p>	<p><b>ANY OTHER BUSINESS</b></p> <p>There was no such business.</p>
<p><b>APSC96.</b></p>	<p><b>DATES OF FUTURE MEETINGS</b></p> <p>NOTED the dates of future meetings:</p> <p>Tuesday 18 June 2013 Thursday 10 October 2013 Tuesday 28 January 2014</p>

Denis Heathcote

Chair

Signed by the Chair .....

Date .....

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Alexandra  
Palace the  
people's palace.

**Informal Joint Meeting of the Alexandra Park & Palace Statutory  
Advisory Committee and Consultative Committee**

**On 18<sup>th</sup> June 2013**

Report Title: **Report of the Chief Executive, Alexandra Park and Palace**

Report of: Duncan Wilson, Chief Executive Alexandra Park and Palace

**1. Purpose**

**1.1 To advise members of the Statutory Advisory Committee and the Consultative Committee and seek views on**

- \* progress with the AP regeneration project
- \* major outdoor events planned in the summer
- \* progress with fabric repairs
- \* the approach being adopted to evaluate the case for and against charging for car parking at APP
- \* appointment of a further advisory member to the main Board

**2. Recommendations**

2.1 That the Committee notes the contents of this report

Report Authorised by: **Duncan Wilson, Chief Executive Alexandra Palace and Park**



Contact Officer: Duncan Wilson, Chief Executive Alexandra Palace and Park

### **3. Executive Summary**

#### **3.1 Regeneration project**

A detailed report on recent progress with the regen. project is set out below (para 4). At this stage the focus is on the technicalities of getting the HLF project underway with procurement of the design team. Results of soft market testing of the events and hotel business concept are expected in a month or so.

#### **3.2 Events report**

The main focus for the next two months will be the Red Bull soapbox derby on 14 July and the 150<sup>th</sup> anniversary celebrations on 21 July. The Park Manager's report asks for volunteers to help with stewarding the 150<sup>th</sup> anniversary event, and I would like to emphasise the importance of SAC and CC members taking the lead on this. A full programme of activities is being finalised and will be passed around at the meeting for information.

#### **3.3 Fabric repairs**

Progress with the programme of repairs to the South Colonnade and the SE pavilion is good and is still broadly on programme as reported at the last meeting.

We are investigating the possibility of taking advantage of the scaffolding to extend the programme to include reroofing of the timbers and zinc pavilion structure of the roof at the SE corner of the building. The Board has agreed that we can proceed with this providing English Heritage approves a further request for grant, which we expect to hear about before the SAC/CC meeting. I will report the outcome on 18 June.

#### **3.4 Car parking at APP**

Work is underway on evaluating the feasibility/desirability of introducing car park charges at Alexandra Palace. We are benchmarking against other sites in Haringey and elsewhere in London, assessing the impact of charges on our different user groups, and looking at the financial viability of the various options including likely revenue, capital cost and running (enforcement) cost.

Once all this has been assessed a full options appraisal will be carried out and brought to the SAC /CC for comment before being considered by the main Board, which we anticipate would be at the October round of meetings. If the decision was made to go further, the next step would be a Charity Commission-led public consultation.

#### **3.5 Advisory Appointment**

The Committee is advised that Richard Hooper, a local resident with considerable experience of broadcasting and intellectual property, and who once worked at AP as a TV producer, has been appointed as an advisory member of the Board. His CV is attached for information at Appendix 7.1

## **4 Background**

### **4.1 Regeneration project update**

#### **HLF**

Following the announcement of our successful Round 1 (Development) HLF bid, the team have been hard at work on two key fronts – securing ‘formal’ permission to commence the HLF Development phase, and progressing the procurement of the external professional teams essential to deliver the Development phase.

### **4.2 HLF ‘Permission to Start’**

This is the formal written permission that is required before any expenditure on the project can be incurred. A comprehensive package of documents was required, including updated programmes, budgets, cashflows, etc, plus a range of additional documents such as governance procedures and finance & asset confirmations. This package is now with HLF. Given that the HLF decision was unanimous and there were no additional grant conditions imposed, we hope that approval of this will be prompt and so anticipate receiving the ‘Permission to Start’ letter in w/c 10 June. A verbal update on progress will be provided at the meeting.

### **4.3 Procurement**

4.3.1 In order to deliver the HLF scheme the following three key areas of expertise will need to be procured in line with both LB Haringey Standing Orders and EU directives:-

- (i) Design-led Multidisciplinary team - incorporating the core professional technical experts to deliver the HLF Development phase, plus specialists in areas such as fire engineering, theatre design, CDM coordination, etc.
- (ii) Quantity Surveying/Cost Consultancy - who will play a critical role in ensuring that the design evolves to the high quality level required, but within available budgets.
- (iii) Project Manager - who will lead, manage and coordinate all of the technical & cost expertise to make sure the whole project is delivered in the most efficient manner within budgets, programme and to required quality, sustainability & statutory standards.

4.3.2 There will also be a number of other, more specialist, expert inputs required through the HLF Development phase (e.g. Exhibition Designer, Theatre Consultant). These would be relatively small in value and so it is expected could be procured directly by APPCT within the CEX’s current delegated authority.

4.3.3 APPCT staff have been working with LB Haringey in preparation for the lengthy process to procure all of the expertise required. Contract value and availability of ‘frameworks’ (i.e. pre-existing arrangements of a limited number of professional firms who are pre-qualified for certain areas of expertise which LB Haringey is able to utilise) will drive the nature and duration of procurement. The table below sets out a brief summary of the procurement routes for each of the three key areas of expertise:-

	<b>Procurement route</b>	<b>Timescales</b>	<b>Delegated authority for award of contract</b>
Design-led multi-disciplinary team	OJEU	June-Nov 2013	APPCT Board
QS/Cost Consultancy	GPS Framework	underway; contract award in June 2013	APPCT Board
Project Manager	CRCS Framework	June-July 2013	APPCT CEX

4.3.4 It should be noted that other non-HLF procurements are being progressed, notably for a Surveyor to the Fabric, who will prepare a 10-year Fabric Maintenance Plan for the Palace. An appointment is anticipated by Sept 2013.

#### 4.4 **Commercial Development**

'Soft market testing' is underway to take initial soundings from the hotel, attractions, leisure and real estate industries on the potential to develop a hotel behind the western façade of the Palace. Knight Frank, who are leading the SMT on behalf of AP, will provide a full report of the findings, including recommendations as to potential next steps, by July 2013.

#### 4.5 **Facilities Management**

The new Estates & Facilities Manager, Tim James, took up his post at the end of May.

### 5 **Recommendations**

5.1 That the Committee notes the contents of this report.

### 6 **Legal Implications**

6.1 The Council's Head of Legal Services has no comments on this report

### 7 **Financial Implications**

7.1 The Council's Chief Financial Officer confirms that there is nothing to be highlighted now although a number of the items reported will have financial implications as and when they are progressed which will need to be clearly addressed at the appropriate time.

### 8 **Use of Appendices**

8.1 Richard Hooper CV

## 8.1 Richard Hooper CV

### **Hooper Communications**

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#### **Richard Hooper CBE Hon LLD (Exeter) - curriculum vitae**

##### **Current Positions**

Senior Independent Director of hibu plc, the international Yellow Pages publisher with businesses in the UK, USA, Latin America and Spain, now transforming itself into a digital services company for SMEs

Senior Independent Director of VocaLink Holdings Ltd. Vocalink builds and operates the national payments infrastructure for the banks - BACS, Faster Payments services and Link ATM network

Chairing the Copyright Hub Launch Group following the Digital Copyright Exchange Feasibility Study for Vince Cable (see Bibliography)

Chairman of the Broadband Stakeholder Group

Bird & Co Board & Executive Mentoring – mentoring board directors

##### **Most recent positions**

1997–2007: served as NED, SID and then Non-executive chairman of FTSE250 Informa plc. During this period its valuation grew from £134m to £2.6bn.

Chairman of the Independent Review of the Postal Services Sector for Peter Mandelson and Vince Cable (see Bibliography)

2002-2005: Founding Deputy Chairman of Ofcom, Chair of the Content Board

2000-2003: Chair of the Radio Authority (first regulator to license digital multiplexes and to pioneer DAB)

Member of the Media Standards Trust Advisory Group on press regulation, which submitted a detailed report to the Leveson Inquiry (see Bibliography)

Advisor to Telecom New Zealand and Info-communications Development Authority, Singapore, on superfast broadband and regulation

##### **Employment history 1988-**

In 1988 Richard Hooper became a pluralist and set up Hooper Communications which provides his services as NED, chairman and adviser to a portfolio of companies and organizations in the private and public sector.

**1988- Directorships have included:**

Pindar Group; British Aerospace Communications; MAI/United News & Media; IMS Group plc; Superscape plc; i-mate plc; Artilium plc

**1988- Consultancy/advisory roles and clients have included:**

- Guy Hands' Nomura Principal Finance Group – member of founding advisory group Terra Firma;
- Chairman of the 2000 and 2005 summits at Windsor Castle between the Church of England and the media;
- Chairman of the 2003 and 2005 International Regulators' Forum of the International Institute of Communications;
- Independent assessor to DCMS on public appointments;
- Created global Information Industries practice for PA Consulting Group; consultant to AT Kearney and Ernst & Young
- Adviser to Sir David English's British Media Industry Group, a consortium of the FT, Telegraph, Guardian and Daily Mail, in relation to cross-media ownership rules;
- ITN

**Employment & education history 1957-1988**

- 1986-1988 Managing Director of Super Channel, the ITV- and BBC- backed pan-European satellite channel. Presentation on the technology of broadcasting to Prime Minister Thatcher's seminar (September 1987) on broadcasting policy.
- 1980-6 Joined Post Office Telecommunications (now BT) as Director of Prestel, the precursor of the Internet. 1981: Chief Executive of Value Added Systems & Services. Responsible for turning Yellow Pages into a highly profitable business, and also overseeing into profit new technology start-ups such as Telecom Gold, the first public email service in the UK. 1986: managing 3,000 staff, revenues just short of £200m, profits of £30m+.
- 1978-1980 MD of Mills & Allen Communications working for Clive (now Lord) Hollick at MAI.
- 1973-77 Director of the National Development Programme in Computer Assisted Learning, funded by seven Government departments, including Education, Defence and the Scottish Office.
- 1967-1968 Harkness Fellowship studying educational technology in the USA. 1968: Special Staff Consultant to President Lyndon Johnson's Commission on Instructional Technology.
- 1963-1972 BBC General Traineeship. Radio & television producer in further education, a founder of the Open University.
- 1959-1963 First Class Honours Degree in German and Russian at Worcester College, Oxford. Captain of the OU Greyhounds Rugby Football Club. Played



regularly for Oxford University. Chairman of OU Theatre Committee and JCR President.

1957-1959 Senior Under Officer, passing out top at Mons Officer Cadet School with Stick of Honour. 2/Lt in 7<sup>th</sup> Royal Tank Regiment.

Born (19.9.39) and educated in Dorset. UK citizen. Married to the Australian writer Meredith Hooper, with three adult children. Fluent German speaker.

Leisure interests: family above all, theatre & opera, golf & travel

*Selected bibliography*

Copyright Works, The final report of the Digital Copyright Exchange Feasibility Study, IPO, July 2012

A free and accountable media, Media Standards Trust Submission to the Leveson Inquiry, The Press Review Group, June 2012

Saving the Royal Mail's universal postal service in the digital age, CM 7937, September 2010, The Stationery Office, London

Modernise or Decline, an independent review of the UK postal services sector, CM 7529, December 2008, The Stationery Office, London\*

\*"rarely has such a well-researched, analysed and argued report been presented to Government. Its competence and compelling case left little room for argument." Lord (Peter) Mandelson, House of Lords Committee 31.03.09

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Alexandra  
Palace the  
people's palace.

**Alexandra Park & Palace Informal Joint Meeting of the  
Advisory Committee and Consultative Committee**

**on 18<sup>th</sup> June 2013**

Report Title: **Park Update**

Report of: **Mark Evison, Park Manager, Alexandra Palace Charitable Trust**

**1. Purpose**

1.1 To update the Committee regarding various events in the Park and the 150<sup>th</sup> Anniversary projects.

**2. Recommendations**

2.1 That the Committee notes the report.

Report Authorised by: **Duncan Wilson, Chief Executive** .....



Contact Officer: **Mark Evison, Park Manager, Alexandra Palace & Park,  
Alexandra Palace Way, Wood Green N22 7AY Tel No. 020 8365 2121**

**3. Executive Summary**

3.1 This report provides a brief update on a number of topics including the 150<sup>th</sup> Anniversary Celebration, the Soap Box Derby event and the Park Furniture Design Guide.

**4. Reasons for any change in policy or for new policy development (if applicable)**

4.1 N/A

**5. Local Government (Access to Information) Act 1985**

5.1 N/A

**6. Park Events during 2013**

- 6.1 Planning for the Red Bull soap box derby continues. A site visit took place on the 8<sup>th</sup> June, the Chair of the Friends of the Park met with the Palace's Event Manager to discuss the concerns raised at the last meeting.
- 6.2 The Event Manager made various reassurances about the way the build-up will be managed. For example, the installations such as temporary toilets and food outlets will be placed on aluminium track-way to protect the ground.

**7. 150<sup>th</sup> Anniversary of Alexandra Park**

- 7.1 The 150<sup>th</sup> Anniversary Event on 21<sup>st</sup> July is eagerly anticipated and members will recall the extensive description in the Chief Executive's report to the last meeting. As is inevitable, the content is subject to change. We have lost the community workshop based around a performance of The Tempest, but it's very likely the Farmer's Market organisers will provide a climbing wall as part of their celebration of reaching the milestone of 500 markets held at Alexandra Palace. The cut-off date for stall-holders and performers is 14<sup>th</sup> June. After this point the timetable for the stages will be programmed and confirmed.
- 7.2 The tethered balloon operator has been to site and identified a suitable location on the lower part of the South Front. This location should provide a very visible link between the activities in the lower parts of the Park and those up at the terrace, the Grove and the boating lake. The operator will be responsible for informing the Civil Aviation Authority. The operation (and the duration) of the flights will be dependent on the wind conditions. A small number of vehicles will be used as anchor points for the balloon to avoid the need to anchor into the ground.
- 7.3 Around fifty volunteer stewards will be needed for the event and we would greatly appreciate the members of the committee and others from their wider groups to come forward. These stewards will act as direction finders and information points to direct visitors around the Park and provide details about the events and activities. To register your interest please contact the production company by email: [events@continentaldrifts.co.uk](mailto:events@continentaldrifts.co.uk)

**8. Park Furniture Design Guide**

- 8.1 Further to discussions at the previous meeting, the Park Furniture Design Guide was presented to the Board. The Park Manager agreed to investigate the origins of the cream, brown and blue colour scheme and bring this information back to the Advisory and Consultative Committee for consideration at a future meeting.
- 8.2 In the meantime the litter bins and benches in the Rose Garden will be replaced by new style items. These will be in dark green and members will be able to comment on them at a future meeting.

**9. Recommendations**

- 9.1 That the Committee notes the report.

**10. Legal Implications**

- 10.1 The Council's Head of Legal Services has no comments on this report.

**11. Financial Implications**

- 11.1 The Council's Chief Financial Officer has no specific financial implications to raise.

**12. Use of Appendices/Tables/Photograph**

- 12.1 N/A

Report Title: **Fireworks, Alexandra Park and Palace**

Report of: Duncan Wilson, Chief Executive Alexandra Park and Palace

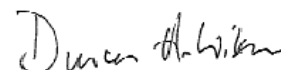
**1. Purpose**

1.1 To seek the Committees' views on the prospect of bringing back a public firework display in Alexandra Park, in November 2013, on a self-financing commercial basis. A reasonable entry fee would be charged, with advance booking only to assist event management.

**2. Recommendations**

2.1 That the Committee notes the report and advises the main Board accordingly

Report Authorised by: **Duncan Wilson, Chief Executive Alexandra Palace and Park**



Contact Officer: Simon Fell, Head of Event Operations, Alexandra Palace and Park, 0208 365 4399

**3. Executive Summary**

- 3.1 A public fireworks display has not been held at AP in recent years because of the cost. When last stage the overall cost was about £120k of which only about £25k was recovered in voluntary collections. Against a background of the Palace and Park needing to drive down our operating deficit this was unsustainable
- 3.2 The event has been redesigned on a commercial basis. The costs will be recovered by the promoter from admission charges and food and beverage sales
- 3.3 The event would entail enclosing the Park and closing the road during Saturday 2 November, with Park and road reopening shortly after the end of the display.
- 3.4 The promoters have a track record of delivering successful and safe fireworks events in other London parks. Our events team also has such experience, and will work closely with the promoters, the police and Borough licensing authorities over the coming months if the decision is made to go ahead.
- 3.5 Details are subject to contract. The Board will be asked to make a decision on this event at its 16 July meeting.

**4. Reasons for any change in policy or for new policy development (if applicable)**

4.1 N/A

**5. Local Government (Access to Information) Act 1985**

5.1 N/A

**Background**

**6. Entry Fee / Ticketing**

6.1 The Alexandra Palace fireworks display had been a regular feature in the Haringey calendar for a number of years and attended by over 50,000 annually. The event was last held in 2009. Our events team has attempted since this time to find a sponsor but to date this has not been successful.

6.2 However earlier this year the events team were approached by potential promoters about a fully commercial event for 2013. The promoters are looking for a three year commitment on our part to allow them to recover a significant initial outlay and risk. In order to achieve the necessary revenue to host this event without subsidy or sponsorship an entry fee will be required to pay for the event.

6.3 This is likely to be in the region of £6/head for adults booking in advance, with reduced prices for children. Tickets will be sold on line and through local shops willing to act as outlets. Encouraging advance sales will enable us to estimate crowds more accurately, and arrange appropriate levels of stewarding and policing.

6.4 Part of the commercial viability of the event is to link it to a food and drink festival in the Great Hall open from 1 pm on the event day

**7. Park Access restrictions**

7.1 The event site will include most of the Park, but is likely to exclude the Grove

7.2 Access restrictions will only be in place on the day of the event. There will be no restrictions on Friday 1<sup>st</sup> November and Sunday 3<sup>rd</sup> November

7.3 At the following entry points there will be access for ticket holders and cash sales:

- Alexandra Palace Way (east side): This will give access to the lower road and also up Alexandra Palace Way toward the East Side of the building
- Campsbourne Entrance: There will be no access to the event or park along this area. Fencing will be put in place to deter access
- Northview Road Gate: There will be access through Northview Gate Access will then be direct to the lower road
- Redstone Road: Entry via this gate is still in discussion
  
- Alexandra Palace Way (west side): Access will be through the Hornsey Gate only and along The Avenue. There will be no pedestrian or vehicle

access up Alexandra Palace Way (west side) throughout the event. Vehicle access to the Garden Centre along this road will be allowed until 16:30

- Springfield Avenue Gate will be closed.
- Muswell Hill Grove Gate; Access will be available through this gate throughout the day. The ticket point will be just above the Grove Car park. This will ensure access is available to the Grove Café and Little Dinosaurs at all times.
- Dukes Avenue: Access will be available through this gate. No access will be allowed past the bridge without a ticket / payment.
- The Avenue / Playground area. There will be a soft closure in place at the entrance to this area informing of closures. A security gate will be in place further into the park from the exit by the water towers to the wall of the boating lake cafe. Access will be allowed in and out of this point until 15:00 after which time no access will be allowed in to the park. There will be no ticket purchase or entry for ticket holders in this area
- Alexandra Park Road entrance will be open as an entry point into the event site.

## 8.4 Curfews

- At 15:00 the site will be swept of all people; this operation will be carried out in daylight to ensure success.
- The park will then be accessible to ticketholders and cash sales from 16:00.
- The Great Hall main venue will be open from 13:00 for ticket holders of the event only
- The Ice rink will be open for lessons until 15:00. All public skating sessions after 15:00 will be available on a pre-booked basis only as part of the event ticket price

### 8.4.1 Road Closure

- Alexandra Palace Way will close at 15:00. There will be no through traffic (including buses) after this time
- Access to the Garden centre will be available from the West side of Alexandra Palace Way until 16:30 for Garden centre traffic only. The road will be closed beyond the Garden centre to ensure traffic does not continue along AP way
- Alexandra Palace Way will re-open as soon as the road has been litter picked, the barrier along fire lane has been removed and it is safe to open.
- Liaison will take place with TFL regarding when the buses can re-use the road. It will be expected that the road will be open from 21:30

## 8.5 Car Park Access

- In order to limit any traffic movement after the event there will be restrictions in place within all car parks.
- The East Car Park will be closed all day from 06:00 until the road reopens.

- The Grove Car Park will be closed all day from 06:00 until the road reopens.
- The Paddocks Car Park will have limited parking access in Bay 1 & 2 only until 15:00. Any vehicles still within bay 1 & 2 after 15:00 will be locked in until the road reopens or it is safe to open. There will be signage on site explaining this to all car park users.

## 9.0 **The Event Site**

### 9.1 **Firing Zone**

- The firing zone will be on the south section of the south slopes in front of the Main Building. This is the same position that was previously used as the firing zone.

### 9.2 **Main spectator areas**

- The main spectator area will be north of the firing zone on the road and the Terrace and all other area on the south slope that are not taken up by the firing zone or fenced off by the golf course. A large congregation is expected on the road

### 9.3 **Disabled Viewing Area**

- A viewing area for those with limited mobility will be in place on the hard standing area on the corner of the South Terrace outside the bar and Kitchen

### 9.4 **Site Infrastructure**

- There will be temporary toilets strategically placed around the site. Where possible this will be on hard standing to avoid and damage to the fabric of the park
- Temporary tower lights will be placed around the park in areas of poor lighting or in areas of disrepair.
- There will be several catering concessions across the site

## 10 **The Palace**

### 10.1 **Food and Drink Festival**

- There will be a food and drink festival in the Great Hall
- In addition to this there will be a stage with musical entertainment
- This part of the event is likely to start at 13:00

### 10.2 **Ice Rink**

- The Ice Rink will be open for normal business until 15:00
- All public session and private lessons will operate as normal
- After 15:00 the Ice Rink will be open for pre booking only
- Tickets for Ice rink pre bookings will be available only in conjunction with event tickets



## **11 Recommendation**

- 11.1 That the Committee notes the contents of this report and advises the Board accordingly. Subject to finalisation of details and relevant licensing and statutory approvals, the officer recommendation is that the Trust proceeds with the event as a way of bringing back a very popular event at a reasonable cost

## **12 Legal Implications**

- 12.1 The Council's Head of Legal Services has no comments on this report, save to say that any proposed events must be organised in consultation with the Council's licensing team as appropriate.

## **13. Financial Implications**

- 13.1 As this is a report requesting views only, there are no financial implications to highlight.
- 13.2 Members of the committee should though note that the event is proposed on a fully self-financing basis with no financial support to be provided by the Trust. As with other large events taking place at the Park & Palace, it will be imperative to ensure that the promoter has sufficient and appropriate insurance & crowd management in place.

## **14 Appendices**

- 14.1 Event site plan

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